

From: Vankeerbergen, Bernadette
To: [Misicka, Matthew](#)
Cc: [Haddad, Deborah](#); [Fletcher, Richard](#)
Subject: Biology 2367
Date: Monday, September 19, 2016 1:51:00 PM
Attachments: [image001.png](#)

Dear Matt,

On Friday, September 16, the Arts and Humanities 2 Panel of the ASC Curriculum Committee considered a proposal to add GE Writing and Communication-Level 2 to Biology 2367.

The Panel did not vote on the proposal but would like to see the following points addressed first:

- The submission in curriculum.osu.edu is confusing to the reader because several of the documents appear more than once. There is a long pdf (the actual proposal) that contains many (though not all; Appendix G is not included) of the documents that are also uploaded separately as appendices (appendices A, B, C, F, and G—but not D and E—are also uploaded separately). Please make sure that the submission in curriculum.osu.edu only contains one set of documents for the Panel to look at. Also, please, make sure to correct the title of Appendix A, which incorrectly refers to the natural science learning outcomes. Finally, in Appendix C, please remove the GE assessment plan for the no longer requested GE Natural Science-Biological Science.
- Pieces of a rationale for the requested GE Writing and Communication-level 2 appear here and there in several of the documents, but the proposal does not address the requested points in a structured way. The ASC Curriculum and Assessment Operations Manual indicates that a GE rationale document for Writing and Communication-level 2 should be submitted that addresses the following:

“[Ho]w *each individual GE expected learning outcome* will be met in most or all of the following: (a) the course objectives, (b) the readings, (c) the topics, (d) the written assignments, and (e) other course components. For (d) written assignments, specifically explain (1) how the students gain significant writing experiences and other related skills involving effective written and oral communication, (2) how the syllabus includes opportunities for feedback on writing and revision, and (3) how students are encouraged to develop information literacy.

The key is to discuss each GE expected learning outcome *separately* so that the reviewing faculty panel can clearly see that each ELO is sufficiently addressed in the course.”

Please provide such a structured document that takes each GE expected learning outcome separately and explains how a, b, c, d, and e fulfill those learning outcomes. (Point d is of particular importance here.)

- Please develop schedule further. Where are writing manuals/readings pertaining to 2nd

writing used in schedule? Elaborate on scientific readings as well in the schedule.

- Since the teaching of writing will be the primary focus of the course, please make sure that it does not only happen in the recitation.
- Provide more detailed information on how GTAs teaching writing will be trained (by whom).
- As explained on p.37 of the ASC Curriculum and Assessment Operations Manual, 2367s should include content and writing pertaining to the United States. Please explain what aspects of the course fulfills this (vs. a course that would look at issues from a more global perspective).

I will return the course via curriculum.osu.edu in a minute.

Should you have any questions about the feedback above, do not hesitate to contact Richard Fletcher, faculty Chair of the Arts and Humanities 2 Panel (cc'd here), or me.

Regards,
Bernadette

PS: Also, please do note that we are in the process of updating the disability statement in our materials on-line. The Office of Student Life Disability Services has moved so the revised statement will say, "Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 292-3307, slds@osu.edu; slds.osu.edu."



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